



Development Permit Application Jasper National Park (excluding townsite)

A – DEVELOPMENT

- New Commercial or Staff Accommodation Building
- New Lake Edith Cottage
- Ancillary Building or Garage
- Interior Renovation (**No Project Description Required**)
- Exterior Renovation
- Landscaping Including Parking / Sidewalks / Roads
- Wastewater Treatment System and / or Septic Tank
- Utility Installation
- Event Tent
- Other: _____

B – DEVELOPMENT LOCATION

Street Address: _____

C – APPLICANT INFORMATION

The Applicant will be the single point of contact for this application (including any billing)

- Applicant is the Lessee (Holds the Land Lease with Parks Canada) **OR**
- Applicant is an authorized agent of the Lessee - *Please include [Leaseholder Authorization Form](#) from the lessee granting the applicant permission to apply for permits, on their property, on their behalf.*

Last Name	First Name	Company Name (if applicable)	
Mailing Address		Postal Code	Province
E-mail	Phone #	Cell #	

D – ESTIMATED COST OF CONSTRUCTION - (\$) _____



E – PRIVACY RELEASE

Personal information is used to administer real property activities such as administration and emission of permit application for development in the Jasper National Park. The collection of personal information is authorized by Subsection 8(1) of the Canada National Parks Act.

The information you provide may be shared with the public as part of the process of review of all development and building permit approvals in Jasper National Park. The information and drawings submitted with this application become part of Parks Canada's records and therefore subject to the Access to Information Act.

Your personal information is administered in accordance with the Subsection 8(1) of the Canada National Parks Act, the Privacy Act and other applicable laws. You have the right to the protection of, access to, and correction of your personal information, which is described in Treasury Board Secretariat Standard Personal Information Bank Real Property Management (PSU 948). Instructions for obtaining this information are outlined in the government publication entitled Info Source, which is available at the following web site address: www.infosource.gc.ca

You have the right to file a complaint with the Privacy Commissioner of Canada regarding the institution's handling of your personal information at <https://www.priv.gc.ca/en/report-a-concern/file-a-formal-privacy-complaint/file-a-complaint-about-a-federal-institution/>

I, _____ agree that Parks Canada can share my personal information, and any of the information / plans contained in this submission package, with the general public during the public consultation period, or in a subsequent: variance approval; development permit issuance; building permit issuance; or discretionary use permit issuance, in order to provide opportunity to the public to inform an opinion. I also understand that Parks Canada Agency might have to release the information as this application becomes part of Parks Canada's records and therefore subject to the Access to Information Act.

I've read the forgoing and fully understand the meaning and effect thereof and I have signed this consent.

Signature of the Lessee or Lessee's designate

Date

F - IMPACT ASSESSMENT PROJECT DESCRIPTION FORM (Not Required for Interior Renovations)



Parks
Canada

Parcs
Canada

Project Description Template

(Not required for Interior Renovation Projects)



Use this template to prepare a comprehensive description of a proposed project. Provide clear concise information as it will help determine the need for an environmental impact analysis (EIA). A well prepared project description will help move the project proposal forward efficiently. The level of detail should match the complexity of the proposed project and its potential to generate impacts of concern. Please include available designs and site photos.

If you have questions or need help contact the Impact Assessment Officer at the site where you are proposing work.

Project Title: _____

Project Contact(s) (contact information for proponent, project manager, and contractors):

Date of Request: / /
 Y / M / D

Proposed Project Start: / /
 Y / M / D

PROJECT DESCRIPTION *(to be completed by proponent)*

Project objective: Provide a brief description of the project elements & related activities or developments needed to support the project (e.g. construction of a yurt, vegetation clearing, new outhouses, trenching for utilities).

Project rationale (optional): Provide a brief rationale for project (e.g. to support visitor experience objectives, improve public safety, implement actions from the park management plan, etc.).

Project location: describe site location & size, include locations of any off-site requirements (e.g. for staging materials, excavating a borrow pit, etc.)

Primary Location:

Footprint size:

Off-site Location(s):

Footprint size:



Project phases and activities: *i.e. “how the project will be completed” – through the site preparation, construction, operation and decommissioning phases. The [Project Phases & Activities Table](#) on the next page can help organize the information. Include:*

1. *Site preparation/access activities*
2. *Dimensions of structures, size of excavation, area of disturbance, fill requirements*
3. *Construction activities, methods, materials, equipment to be used*
4. *Associated project work (e.g., paving, vegetation removal, excavation, etc.)*
5. *Changes to utilities, capacity or demand, new lines (i.e. water, electric, natural gas, wastewater)*
6. *Toxic or hazardous materials (e.g. cast in place concrete, chemicals, fuels, paints, solvents, explosives)*
7. *Operational requirements: (materials, maintenance procedures, monitoring, waste & wastewater management requirements)*
8. *Site modifications, structure removals, site reclamation activities*
9. *Plans & drawings attached.*

Project Environment

Other facilities that may be affected:

Site history (previous use, contamination, buried tanks, lines, cables):

Known cultural resources (e.g. buildings, engineering works, landscapes and landscape features, historical and archaeological objects):

Distance to nearest water body, water crossings, shoreline work:

Fish & fish habitat:

Species at risk, critical habitat, and residence of individuals (if any):

Other species & habitat:

Site photos or map attached:

Red flags/ issues:

Project timing: *details on proposed project schedule (Terms of Reference, contract package, construction phases & scheduling, in-service targets, reclamation activities).*

Additional details (as required):

Potential for project to affect use of lands or resources by aboriginal persons (as relevant):

Other jurisdictions or departments involved in project development, review & approval (as relevant):



Project Phases and Activities Table

Use this table to help identify phases of your project and associated activities.

Project Phases and Activities Table			
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Phases	Examples of Associated Activities	Y / N	Details
Project Components	Construction / Site Preparation	Supply and storage of materials	
		Burning	
		Clearing	
		Demolition	
		Disposal of waste	
		Blasting/ Drilling	
		Dredging	
		Drainage	
		Excavation	
		Grading	
		Backfilling	
		Use of machinery	
		Transport of materials/ equipment	
		Building of fire breaks	
		Use of Chemicals	
		Set up of temporary facilities	
		Other...	
	Operation/Implementation Decommissioning	Waste disposal	
		Wastewater disposal	
		Maintenance	
		Use	
		Use/Removal of temporary facilities	
		Use of Chemicals	
		Active fire stage	
		Clean-up of prescribed burn	
Planting			
Culling			
Vehicle Traffic			
Other...			